

January 19th, 2023

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 11:59 am by Board President, Commissioner Wallin. Present were Commissioner Wallin; Commissioner Cammermeyer; Commissioner Golder; Commissioner Anderson; Commissioner Richardson; Interim Chief Executive Officer, Mike Layfield; Interim Financial Officer, Paul Rogers; Executive Director of Ancillary Services, Tim Waldner; Chief Operations Officer, Dr. Garth Miller; Executive Director of Nursing, Curtis Shumate; Executive Director of Human Resources, LaJolla Peters; Director of Quality, Shanna Harney-Bates; Executive Assistant John Gleason. Neil Todhunter, CEO of HealthTech is in attendance.

Consent Agenda

Approval of the Consent Agenda. Commissioner Cammermeyer motions to approve the consent agenda. Commissioner Golder seconds that motion. Consent agenda is approved.

Call to Order/Points of Order

Commissioner Cammermeyer and Shanna Harney-Bates have crafted a letter to Representative Larsen and other political officials to work with those officials to see if there are any financial opportunities available to us. A representative with Senator Patty Murray is scheduled to meet with Mike in the coming weeks.

Medical Staff Report

Chief of Credentials, Dr. David Lemme

INITIAL APPOINTMENTS

- | | |
|-----------------------------------------------------------|-----------|
| • Jeremiah Brewer D.O. Tele-Psychiatry, Provisional | Dannhauer |
| • Caraleigh Buxie M.D. General Surgery Locum, Provisional | Aube |
| • Paul Craig M.D. Radiology, Provisiona | Katus |
| • Lisa Koch M. D. Pathology, Provisional | Hansen |
| • Lauren Prest D.O. Tele-Psychiatry, Provisional | Gladstone |

Commissioners Cammermeyer motions to approve the Initial Appointments.

Commissioner Golder seconds. Motion is approved.

ADVANCEMENTS

- | | |
|--------------------------------------------------------|-----------|
| • Caitlin Brazle PA-C, Family Practice - Cabot, Active | Gladstone |
| • Larry Cai M.D., Radiology, Courtesy | Dannhauer |
| • Maria Cayabyab D.O. OB/GYN, Active | Gladstone |
| • Kayla Gomez PA-C, Family Practice - Cabot, Active | Aube |
| • Hima Thompson M.D., Emergency Medicine, Active | Hansen |
| • Amy Walchenbach N.P., Family Practice, Active | Katus |

Commissioners Cammermeyer motions to approve the advancement. Commissioner Anderson seconds. Motion is approved.

REAPPOINTMENTS

- | | |
|-------------------------------------------------------------------------|-----------|
| • Nancy Clark PA-C, Family Medicine - Clinton, Active | Aube |
| • Ryan Fortna M.D., Pathology, Courtesy | Aube |
| • Sandra Gailey M.D., Emergency Medicine, Active | Hansen |
| • Douglas Langrock M.D., Family Practice, Walk-In Clinic-Goldie, Active | Gladstone |
| • Michelle Pham M.D., Internal Medicine, Courtesy | Aube |
| • Gabriella Skuta M.D., Internal Medicine, Courtesy | Dannhauer |
| • Micaela Theisen, DNP, Emergency Medicine, Courtesy | Aube |
| • Kristine Young PA-C, Family Practice - Cabot, Active | Katus |

Commissioners Cammermeyer motions to approve the Reappointments. Commissioner Golder seconds. Motion is approved.

Kristina Johnstone FNP, has requested Special Privilege of ECG Interpretation. Supporting documentation has been provided and that review has been approved by the MEC. Commissioner Cammermeyer moves to approve the special privilege. Commissioner Golder seconds. Motion is approved.

There are two policies that the Medical Executive Committee is bringing forward to the board for approval. The board will have Mike and the board review the policies and have them presented at the next board meeting.

HealthTech Update

Neil Todhunter, HealthTech

Neil reviews a variety of projects that HealthTech is currently working on including recruiting a new Foundation Director as well as candidates for the CEO position.

Quality and Compliance Report

Director of Quality and Transformation, Shanna Harney-Bates

Shanna presents the most recent data on safety, falls, and workplace violence to the board. We have signage across the hospital discouraging patient violence toward staff. The window for the DNV visit in 2023 opens in June.

Operations and Outpatient Services Report

Chief Operations Officer, Dr. Garth Miller

We have three new providers: Dr. Murphy, NP Katus, and NP Johnstone. We are continuing our recruitment efforts to meet the high demand on the island. Two new primary care candidates for our walk-in clinic. We are hoping to expand to 7 days a week in the walk-in clinics this spring. We are exploring using our Walk-in Clinic providers to see ED patients virtually when the ED is experiencing high volumes.

Phreesia expansion is on track to go live. We are actively pursuing proposals from multiple Telehealth companies to make sure it makes sense clinically and financially. Quality analysis will be in place specifically for Telehealth services. One of the companies we are in discussions with provides that service.

Financial Report

Interim Chief Financial Officer, Paul Rogers

Paul presents the balance sheet and revenue and expenses totals through November of 2022. The Financial Strength Index has improved since the last report. A Key Performance Indicators chart shows changes in a color coded style. This will show trends in the months to come.

IT and Facilities Report

Executive Director of Ancillary Services, Tim Waldner

Working on Meditech Expanse project. A team from WhidbeyHealth will be going to Island Hospital to discuss their recent Meditech Expanse upgrade and to see what can be learned from their experience.

A new water system for lab analyzers is coming in early March. Waiting on the Department of Health to approve CT drawings. The Organizational Culture Committee is continuing to train staff and work on orientation revamping. The hospital has purchased a truck with a plow for snow days. A dishwasher is being installed in the cafeteria.

Nursing Report

Executive Director of Nursing, Curtis Shumate

The ED and inpatient services have seen an increase in patients. Communication between physicians and hospitalists has greatly increased. Actively recruiting candidates for the OB department. Telehealth may be expanded into some specialty services in time.

Human Resources Report

Executive Director of Human Resources, LaJolla Peters

Human Resources has hired a recruiter, Jennifer Skinner. Paul has developed a recruitment budget for the HR department. LaJolla is considering bringing back the service award recognition program to recognize employees when they hit work milestones. HR is in the process of developing policies to better improve processes, as well as develop meaningful data.

Administration Report

Interim Chief Executive Officer, Mike Layfield

The Washington State Nurses Association has formally requested to open negotiations over nursing wages. We are working on an inter-hospital agreement for services to

receive a discount. The Management Council has developed Seven Pillars of Excellence. Working on several articles that will go in the newspaper.

General Board Items

There are no contracts to approve at this time.

Commissioner's Comments

Commissioner Richardson expresses his appreciation to HealthTech for their part in developing statistics and graphs regarding the hospital's financial growth. These figures over time will help everyone understand where the hospital is financially at any given time.

This marks Dr. Cammermeyer's last board meeting as a member of the Board of Commissioners. Dr. Cammermeyer would like the hospital to send letters to thank several members of the community for their efforts in helping pass the board levy. Dr. Cammermeyer thanks the Management Council and the board for their support and work over the years.

Public Comments

No public comments were made.

Agenda Items for Next Board Meeting

The next Board Work Session will be Thursday, February 2nd at 1:00 pm.

The next Board Meeting will be held Thursday, February 16th at 12:00 pm.

The board moves to Executive Session at 1:28 pm to discuss CEO candidates. The board returns from Executive Session at 2:00 pm. No votes were taken, Healthtech will be working on getting candidates to come to WhidbeyHealth for interviews.

Adjournment

Commissioner Cammermeyer motions to adjourn the board meeting. Commissioner Anderson seconds the motion. The board meeting is adjourned at 2:00 pm.

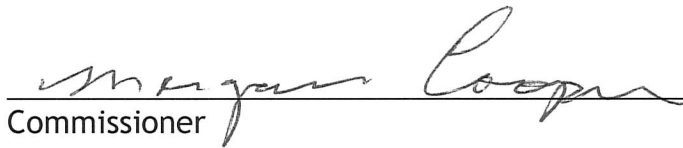
Minutes taken by John Gleason



President of the Commission



Secretary of the Commission



Commissioner



Commissioner



Commissioner