

February 2, 2023

The work session of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at pm by Board President, Commissioner Wallin. Present were Commissioner Wallin; Commissioner Golder; Commissioner Richardson; Commissioner Anderson; Interim Chief Executive Officer, Mike Layfield; Interim Chief Financial Officer, Paul Rogers; Director of Ancillary Services, Tim Waldner; Chief Operations Officer, Dr. Garth Miller; Director of Quality and Transformation, Shanna Harney-Bates; Executive Director of Human Resources, LaJolla Peters; Executive Assistant John Gleason, Director of Marketing, Conor O'Brien. Other Executive staff were in attendance remotely.

Points of Order

President Wallin called the work session to order at 1:00 pm.

Board Items

No Resolutions and no contracts are presented.

Filling the vacant commissioner position - The board received 2 applications for the open commissioner position. Commissioner Anderson nominated Morgan Cooper to fill the vacant commissioner role. Commissioner Richardson seconds that motion. Morgan Cooper reads the oath of office as Heather Dickinson notarizes the oath.

Committee Assignments - Commissioner Cooper will join the finance committee alongside Commissioner Golder.

HealthTech Updates

No HealthTech Updates at this time.

Financial Updates

Interim CFO, Paul Rogers

Paul shares a finance report showing our cash on hand as well as levy receipt forecast. There is a conference call with Paul, Mike, and Commissioner Golder to meet with Moody's in an effort to improve the hospital's credit rating.

Executive Summary

Interim CEO, Mike Layfield

Still interviewing for Clinic Administrator position. Have met with Tri-Care rep who provided a way that we may be able to increase our rates. This could take 6 months to a year to complete. We have been drafted articles that will go into the local paper to help communicate with the public and improve our image with the community.

Facilities Summary

Executive Director of Ancillary Services, Tim Waldner

Representative Dave Paul has agreed to help support our effort to replace our air handler. Our USDA loan has a new manager, Tim will continue to be in contact with the new representative to keep them up to date on our financial situation.

Nursing Summary

Executive Director of Nursing, Curtis Shumate

We are hoping by May to be done using traveling nurses.

Operations Summary

Chief Operations Officer, Dr. Garth Miller

Two orthopedic surgeon candidates, a urologist, a behavioral health nurse practitioner, general surgeons, OB/GYN physician, and candidates for our Walk-in Clinics. We are exploring Telehealth options with multiple companies. Our Behavioral Health practitioner will start in April.

Quality Summary

Executive Director of Quality and Compliance, Shanna Harney-Bates

Data will be presented at the next board meeting.

Committee Assignments

All Provider Meeting - Commissioner Richardson

Island Board of Health - Commissioner Wallin

Building Committee - Commissioner Wallin will remain, and Commissioner

Cammermeyer will be removed

Compliance Committee - Commissioners Wallin and Richardson

Credentialing Committee - Commissioners Wallin and Richardson

Document Control Committee - Commissioner Anderson will join alongside

Commissioner Golder

Finance Committee - Commissioners Golder and Cooper, Commissioner Anderson will

no longer be on the Finance Committee

Medical Executive Committee - Commissioners Wallin and Anderson

Medical Staff Committee - Commissioners Golder and Richardson

Quality Improvement Committee - Commissioners Anderson and Cooper

Tim Waldner requests that a board member attend the Organizational Culture Committee that meets once a month. Commissioner Wallin recommends that the commissioners rotate on a monthly basis through the committee so that they each get a chance to attend the meeting.

Commissioner Comments

Commissioner Richardson would like to see the Strategic Planning Committee added to the committee list. Commissioners Golder and Wallin are presently the heads of the Strategic Planning Committee. Commissioner Wallin expresses a desire to meet with Commissioner Richardson to go over the board's strategic plan.

HealthTech will give an educational presentation to the board at a future board meeting.

The board will interview a third candidate for CEO and will hold an Executive Session on Monday, February 6th.

Executive Session

No Executive Session at this time.

Adjournment

Commissioner Golder moves to adjourn. Commissioner Richardson seconds the motion.
The meeting is adjourned at 1:42 pm.

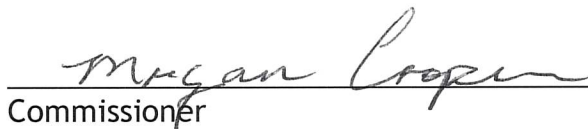
Minutes taken by John Gleason



President of the Commission



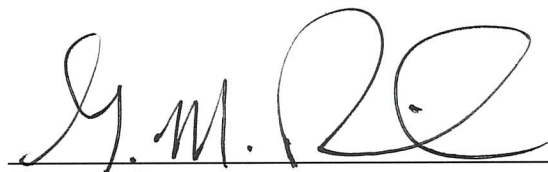
Secretary of the Commission



Commissioner



Commissioner



Commissioner