

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 12:01 pm by Board President, Commissioner Wallin. Present were Commissioner Wallin; Commissioner Cooper; Commissioner Golder; Commissioner Anderson; Interim Chief Executive Officer, Mike Layfield; Interim Chief Financial Officer, Paul Rogers; Executive Director of Ancillary Services, Tim Waldner; Chief Operations Officer, Dr. Garth Miller; Executive Director of Nursing, Curtis Shumate; Executive Director of Human Resources, LaJolla Peters; Director of Quality, Shanna Harney-Bates; Administrative Chief of Staff, John Gleason; Director of Marketing, Conor O'Brien.

Consent Agenda

Approval of the Consent Agenda.

Commissioner Golder motions to approve the consent agenda. Commissioner Anderson seconds the motion. Consent agenda is approved.

Call to Order/Points of Order

Resolution #454 - Bank signing authority for Interim Director of Finance Chuck Gardner.

Commissioner Golder motions to approve resolution #454. Commissioner Anderson seconds the motion. Resolution #454 is approved.

Foundation Report

Samar Arny, Foundation Director

Introduction of new Foundation Director Samar Arny. Samar reads a written letter where she outlines her experience in fundraising and in the hospital setting, as well as her own personal journey.

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Medical Staff Report

Chief of Staff Past, Dr. Robert Wagner

Dr. Wagner presents a recommendation for a motion to amend the medical staff bylaws regarding telehealth and admissions. Commissioner Golder motions to approve the amendment to the medical staff bylaws regarding additional provisions for telehealth staff. Commissioner Cooper seconds the motion. The motion is approved.

Initial Appointments:

- | | |
|---------------------------------------------------------------------------------|--------|
| • Spencer Schulte MD, Orthopedic Surgery Locum, Provisional | Hansen |
| • Umar Hardi MD, Tele-Hospitalist, Provisional | Gomez |
| • Mariana Nibley DNP, Psychiatric Mental Health Nurse Practitioner, Provisional | Aube |
| • Omar Naji MD, Family Medicine Hospitalist, Courtesy | Aube |

Commissioner Golder motions to approve the Initial Appointments. Commissioner Cooper seconds the motion. Motion is approved.

Advancements:

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|--------------------------------------------------------|-----------|
| • Alecia Cunniff PA-C, Orthopedic Surgery PA-C, Active | Gladstone |
| • Amy Arisco MD, Urology, Courtesy | Dannhauer |
| • David “Chase” Rogers MD, Radiology, Courtesy | Hansen |
| • Carson Van Sanford MD, Tele-Stroke, Courtesy | Dannhauer |
| • William Lou MD, Tele-Stroke, Courtesy | Gomez |

Commissioner Golder motions to approve the Initial Appointments. Commissioner Cooper seconds the motion. Motion is approved.

Reappointments:

- | | |
|--------------------------------------------|-----------|
| • George Lopez MD, Tele-Stroke, Courtesy | Aube |
| • Shawn Call MD, Radiology, Active | Gladstone |
| • Kristin Grant MD, Radiology, Active | Dannhauer |
| • Aaron Yu MD, Radiology, Active | Gomez |
| • Andrew Robbins MD, Radiology, Active | Hansen |
| • Laurence Cambron MD, Radiology, Courtesy | Aube |
| • Leah Kiviat MD, Radiology, Courtesy | Gladstone |
| • Muneer Desai MD, Radiology, Courtesy | Dannhauer |
| • Jesse Kincaid MD, Radiology, Courtesy | Gomez |
| • Kelley Cline MD, Radiology, Active | Hansen |
| • Daniel Pham MD, Radiology, Active | Aube |
| • Scott Harrison MD, Radiology, Courtesy | Gladstone |

Commissioner Golder motions to approve the Initial Appointments. Commissioner Anderson seconds the motion. The motion is approved.

There is a privilege request form for Marian Nibley. Commissioner Golder motions to approve the privileges. Commissioner Anderson seconds the motion. Motion is approved.

Mariana Nibley is the new practitioner for Behavioral Health. She is recommended for appointment as a provisional provider for Psychiatric Mental Health Practitioner.

Commissioner Golder motions to approve Mariana Nibley as a provider. Commissioner Cooper seconds the motion. Motion is approved.

HealthTech Update

Neil Todhunter, HealthTech CEO

Incoming CEO Nathan Staggs will start March 22nd. HealthTech held a two-day CEO meeting which Nathan attended. Neil suggests that HealthTech attend a Medical Staff Meeting at a future date to give the Medical staff an overview of what services they provide. HealthTech is actively interviewing and vetting CFO candidates. The board of commissioners will be developing a CEO evaluation process along with HealthTech.

Quality and Compliance Report

Director of Quality and Transformation, Shanna Harney-Bates

We are at less than 24% overdue on policy updates. We may extend the deadline for completion to accommodate these remaining overdue policy updates. Data issues in the Education department have been resolved.

Operations and Outpatient Services Report

Chief Operations Officer, Dr. Garth Miller

We have a new urologist, Dr. Campbell Bryson starting this summer. We a strong OB candidate coming on-site in early April. Psychiatric Health Practitioner Mariana Nibley

will start in early April. Several of the candidates being recruited will replace locums providers and the cost will be relatively the same.

Financial Report

Interim Chief Financial Officer, Paul Rogers

Net days in Accounts Receivable for January was 51.8. Our revenue cycle has collected over \$300k on old accounts in January. We have bond payments due in May but we have levy money coming to us in April. We have debt services money set aside for the May payments due.

IT and Facilities Report

Executive Director of Ancillary Services, Tim Waldner

IT has been reviewing companies to help us through the Meditech Expanse process. Met with one company this morning, and another will be on-site tomorrow.

Facilities has been doing a lot of updates to equipment in the Lab. There is still an imaging equipment update that is in the works, we are waiting on the Department of Health.

Nursing Report

Executive Director of Nursing, Curtis Shumate

We have seen improvement on IV pushes in the ED. We are working on policies around restraints and the seclusion room. Curtis brought the board recent HCAHPS survey results to outline how patient satisfaction scores can vary. The survey is national and the questions can not be changed.

Human Resources Report

Executive Director of Human Resources, LaJolla Peters

Human Resources is now fully staffed and is continuing to audit the HR processes and clean up data and Kronos system in order to bring the department into compliance.

LaJolla hopes to bring the first quarterly report at next month's board meeting.

Working to enhance capabilities of applicant tracking system - Position Manager.

WSNA union contract wage reopener is scheduled to begin in late March/early April.

Our first employee survey is scheduled to go out in late April.

Administration Report

Interim Chief Executive Officer, Mike Layfield

We are working on sending out the WhidbeyHealth newsletter The Pulse again in the coming weeks. Moody's recently upgraded our score. They had downgraded us around a year ago, we are now considered "Financially Stable". This will be Mike's last board meeting as CEO of WhidbeyHealth.

Executive Session

The board moves to Executive Session at 1:40 pm.

The board returned from Executive Session at 2:02 pm. No votes or decisions were made.

General Session

No contracts to approve at this time.

Policies - Standard and Transmission Based Precautions Policy. Commissioner Golder motions to accept. Commissioner Anderson seconds. Motion is approved.

Policy - Quality Management System Manual Policy. Commissioner Golder motions for the board to approve. Commissioner Cooper seconds the motion. Motion is approved.

Commissioner Golder makes a motion that we retain Mike Layfield as an advisory to help new CEO Nathan Staggs and provide a \$10,000 advisory fee. Commissioner Anderson seconds the motion. Motion is approved.

Commissioner's Comments

No commissioner comments at this time.

Public Comments

Community member Allen McPheeters brought three suggestions to the board for future board meetings; First, administration could send out agendas for their meetings further in advance than they are currently being sent, which is one day in advance. Second, there is a delay in the availability of the board meeting recordings and it would be appreciated if they were posted in a more timely fashion. Third, consider putting public comment earlier in the agenda.

Agenda Items for Next Board Meeting

The next Board Work Session will be Thursday, April 6th at 1:00 pm.

The next Board Meeting will be held Thursday, April 20th at 12:00 pm.

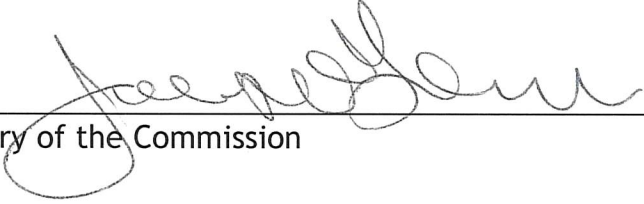
Adjournment

Commissioner Golder motions to adjourn the board meeting. Commissioner Anderson seconds the motion. The board meeting is adjourned at 2:10 pm.

Minutes taken by John Gleason



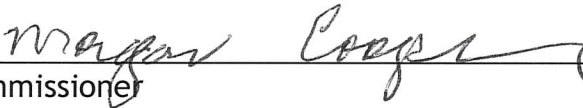
President of the Commission



Secretary of the Commission



Commissioner



Commissioner



Commissioner