

June 15th, 2023

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 12:02 pm by Board President, Commissioner Wallin. Present were Commissioner Ron Wallin; Commissioner Morgan Cooper; Commissioner James Golder; Commissioner Eric Anderson; Commissioner Greg Richardson; Chief Financial Officer, Paul Rogers; Chief Executive Officer, Nathan Staggs; Executive Director of Ancillary Services, Tim Waldner; Chief Operations Officer, Dr. Garth Miller; Executive Director of Nursing, Curtis Shumate; Executive Director of Quality, Shanna Harney-Bates; Administrative Chief of Staff, John Gleason; Chief of Staff, Dr. David Lemme. Neil Todhunter of HealthTech is in attendance.

Consent Agenda

Commissioner Golder motions to approve the consent agenda. Commissioner Cooper seconds the motion. Motion is approved.

Call to Order/Points of Order

Resolution #458 - Signing Authority for Property Purchase. This resolution would grant signing authority for purchases beyond those dealing with Island Bank and bank accounts. Commissioner Golder moves to approve Resolution #458. Commissioner Anderson seconds the motion. Motion is approved.

Public Comments

Community member Vicki Mcfarland updates the board that she was able to see Dr. Murphy and had a wonderful experience.

Medical Staff Report

Chief of Credentials, Dr. David Lemme

INITIAL APPOINTMENTS

- | | |
|---|-----------|
| • David A. Dalsimer, D.O., Orthopedic Surgery, Courtesy | Gomez |
| • Ashwin V. Deshmukh MD, Orthopedic Surgery, Locum | Gladstone |
| • Robert J. Edwards CRNA, Anesthesia, Locum | Aube |
| • Jordann E. Loehr MD, OB/GYN, Provisional Active | Gladstone |
| • Ryan C. Myers, MD, Orthopedic Surgery, Locum | Aube |

Commissioner Golder motions to approve the initial appointment. Commissioner Richardson seconds. Motion is approved.

REAPPOINTMENTS

- | | |
|--|-----------|
| • Tammy M. Muller PA-C, Oncology, Courtesy | Dannhauer |
| • Jerald G. Sanders MD, Hospice, Active | Gladstone |

Commissioner Golder motions to approve the Advancements. Commissioner Richardson seconds. Motion is approved.

The medical staff has a meeting scheduled to meet with Sheriff Felici and WSHA representatives to discuss law and updates to weapons laws. The guns and weapons safety training will take place June 20th. Medical Executive Bylaws are not yet ready to be brought to the board for approval.

HealthTech Update

Neil Todhunter, HealthTech
Interim Revenue Cycle Director Craig Morley has started at WhidbeyHealth. Chuck Hollinsworth is working with Nathan to evaluate the supply chain per board request from last year. Working on developing a productivity report that should be available in the coming weeks. We have been able to increase salaries to stay competitive with area hospitals.

Quality and Compliance Report

Director of Quality and Transformation, Shanna Harney-Bates
Shanna presents statistics from hospital tracking databases. The next DNV survey will be between October and December of 2023. The hospital had good scores on the recommendation question. Most scores came in above the benchmark. Commissioner

Cooper would like a year-to-year overview to show where the scores were the last two years compared to where they are now.

Operations and Outpatient Services Report

Chief Operations Officer, Dr. Garth Miller

340B HRSA audit took place a few weeks ago. Employees are continuing to utilize the retail pharmacy to obtain prescriptions without co-pays. We have seen an increase in patients at most of our clinics. Dr. Weissenfluh will start in Mid-July. Dr. Berkesky will work on a part-time basis for the next several months. Dr. Kohli is expected to start at the Primary Care clinic in Cabot.

We have been approved for a \$3 million HRSA grant to expand our Behavioral Health program.

Financial Report

Interim Chief Financial Officer, Paul Rogers

Patient revenue increases substantially in the month of May. Primary Care and Specialty Care in particular had sharp growth in May. Hospital margins are improving compared to prior years. We are expecting to finish June at 42 days cash on hand.

IT and Facilities Report

Executive Director of Ancillary Services, Tim Waldner

All new project software will go through the new IT steering committee. The new air handler is almost complete, we are just waiting for one final piece of equipment. The Meditech Expanse project is still on track. We received bids yesterday for the Diagnostic Imaging project. The project will take 17-25 weeks and will be paid for by grant money and Foundation donations. The flooring between the Lab and ER is being replaced.

The Behavioral Health and Sleep Center clinics have swapped places within the Goldie Clinic. The WSNA union contract was ratified on Monday.

Nursing Report

Executive Director of Nursing, Curtis Shumate

The education department has agreed to look into developing a CNA program where we could train and certify CNAs in-house. Vocera updates will take place next week and should improve nurse communication and response time. We have made adjustments to the extended stay patient program to improve processes for both staff and patients.

Administration Report

Chief Executive Officer, Nathan Staggs

The Human Resources department has developed a turnover report outlining data acquired that shows figures around terminations in the first quarter of 2023. New hires in 2023 are higher than at any point in 2022. Turnover in quarter 1 of 2023 is lower than at any point over the last 3 years.

The employee survey results have been received, and employee approval was at 3.95. Nathan and Management Council will be meeting with leaders in the coming months to go over the results and look at what employees are focused on. Some departments had significantly lower scores than others, and that will need to be addressed.

Commissioner Golder expresses concern regarding the absence of the director of HR at the board meetings. He also expresses concern that he has not been allowed access to various departments to perform oversight. Nathan reiterated that commissioner oversight into various departments need to follow the proper protocol and go through him.

Executive Session

The board moves to Executive Session at 1:44 pm to discuss legal matters. The board returns from Executive Session at 2:15 pm. No votes were taken.

General Board Items

No contracts were approved at this time. The building and contract committee will meet to discuss what the committee will cover and when the meeting will take place. Shanna will draft a policy for the meeting.

Commissioner's Comments

Commissioner Cooper sees the hospital going in a positive direction.

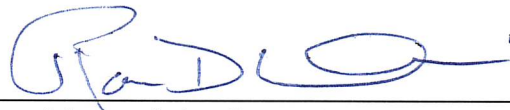
Commissioner Richardson expresses the desire for the hospital to continue to focus on marketing our services.

Agenda Items for Next Board Meeting

The next Board Meeting will be Thursday, July 20 at 12:00 pm.

Adjournment

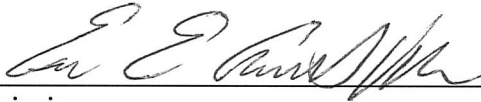
Commissioner Golder motions to adjourn. Commissioner Richardson seconds the motion. The board meeting is adjourned at 2:21 pm. Minutes taken by John Gleason



President of the Commission




Secretary of the Commission



Commissioner



Commissioner



Commissioner