

July 17th, 2023

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 12:01 pm by Board President, Commissioner Wallin. Present were Commissioner Ron Wallin; Commissioner Morgan Cooper; Commissioner James Golder; Commissioner Eric Anderson; Commissioner Greg Richardson; Chief Financial Officer, Paul Rogers; Chief Executive Officer, Nathan Staggs; Executive Director of Ancillary Services, Tim Waldner; Chief Operations Officer, Dr. Garth Miller; Executive Director of Nursing, Curtis Shumate; Executive Director of Quality, Shanna Harney-Bates; Administrative Chief of Staff, John Gleason; Chief of Staff, Dr. David Lemme. Julie Haynes of HealthTech is in attendance.

Commissioner Wallen adds an Executive Session to the agenda as the 8th item, after General Board Items.

Consent Agenda

Commissioner Golder motions to approve the consent agenda. Commissioner Richardson seconds the motion. Motion is approved.

Call to Order/Points of Order

There are no points of order at this time.

Public Comments

Community member Vicki Mcfarland discusses her experiences with the Everett Clinic and her recent appointment with Dr. Murphy. She relays an experience with Jensen Pharmaceuticals.

Medical Staff Report

Chief of Credentials, Dr. David Lemme

Initial Appointments:

- Anna C. Sturm, PA-C, Primary Care-Freeland, Provisional Active
- Galen U. Pizzorno MD, Emergency Medicine, Provisional Courtesy
- Jason E. Rogers MD, Diagnostic Imaging, Courtesy

Commissioner Golder motions to approve the initial appointments. Commissioners Richardson seconds. Motion is approved.

Advancements:

- Andrew Nguyen MD, Radiology, Courtesy
- Puneet Gill MD, Tele-Hospitalist, Courtesy
- Mihir Patel MD, Tele-Hospitalist, Courtesy
- Michelle Sanborn MD, Tele-Hospitalist, Courtesy
- Ruhong Ma DO, Tele-Hospitalist, Courtesy
- Sherin Many MD, Tele-Hospitalist, Courtesy
- Akash Attreya DO, Tele-Hospitalist, Courtesy
- Arash Babaki MD, Tele-Hospitalist, Courtesy
- Hemal Kadakia MD, Tele-Hospitalist, Courtesy

Commissioner Golder motions to approve the initial appointments. Commissioners Richardson seconds. Motion is approved.

Reappointments:

- Jarret Kuo MD, Tele-Radiology, Courtesy
- Shannon St. Clair MD, Tele-Radiology, Courtesy
- Timothy Conner MD, Tele-Radiology, Courtesy
- Amir Mehrvarz Sarshekeh MD, Hematology/Oncology, Courtesy
- Shawn Stone MD, Tele-Radiology, Courtesy
- Frank Welte MD, Tele-Radiology, Courtesy
- Xiaowen "Wendy" Wang MD, Hematology/Oncology, Courtesy
- Veronica Ruvo, Tele-Radiology, Courtesy
- Mohammed Quraishi MD, Tele-Radiology, CourtesyJonathan Jaksha MD, Tele-Radiology, Courtesy
- Steven McCormack MD, Tele-Radiology, Courtesy
- Jason Grennan MD, Tele-Radiology, Courtesy
- David Henley MD, Tele-Radiology, Courtesy

Commissioner Golder motions to approve the initial appointments. Commissioners Richardson seconds. Motion is approved.

HealthTech Update

Julie Haynes, HealthTech

Faith Jones met with numerous WhidbeyHealth programs last week. Faith met with all of the Cabot medical providers while she was here. Julie had a good experience meeting with managers and leaders this week. She feels that she received a lot of good information that can be used for strategic planning.

Julie and HealthTech will be meeting with Management Council and Commissioners in early November for Strategic Planning. The board and Management Council are in agreement that the sessions will be split over Thursday and Friday, November 2nd and 3rd in the HEC AB conference room.

Quality and Compliance Report

Director of Quality and Transformation, Shanna Harney-Bates

Shanna reviews June 2023 Quality measures. Covid community transmission rate is low, but we are still tracking the numbers. Zero surgical site infections for 1 year. WhidbeyHealth only had 4 DNV survey findings for two years in a row. Whidbeyhealth is in the process of developing a CNA program to train nurses.

Operations and Outpatient Services Report

Chief Operations Officer, Dr. Garth Miller

WhidbeyHealth is exploring joining an account care organization. This would save us money based on quality metrics. WhidbeyHealth is still in the process of opening up a primary care clinic in Coupeville. Our Behavioral Health provider is already scheduled out through the end of the year. We are working to hire supplemental providers to support the Behavioral Health program. We have finalized an agreement with a new Telepsych provider in the Emergency Department. We hope to start this program in September. We are looking into an intensive outpatient program for elderly patients.

We have completed the recruitment for the general surgeon and OB/GYN positions. We are still looking for an orthopedic surgeon.

Financial Report

Interim Chief Financial Officer, Paul Rogers

June financial figures show a total net surplus of \$17k. Revenues were up as well as volumes and expenses. Total days cash on hand is 52.2. Retirement expenses have been overstated monthly since September 2022. Starting in July, a correction will be made that will improve our bottom line. A concerning increase in expenses resulted in an increase of \$7 million. We are forecasting 41 days of cash on hand by the end of the year.

WhidbeyHealth applied to receive Employee Retention federal funds and our application was recently approved. We should receive around \$8 million that we will not have to repay.

IT and Facilities Report

Executive Director of Ancillary Services, Tim Waldner

WhidbeyHealth closed on a new building last week. We are still in discussions about what services will move into that building. The mobile CT showed up last week.

August 2nd the existing CT will be removed. Asbestos statement will be done August 7th. The dishwasher in the kitchen will be taken out August 7th. This week was the first week that the expanded orientation process started.

Nursing Report

Executive Director of Nursing, Curtis Shumate

WhidbeyHealth is launching a CNA program to train nurses. Curtis has signed on to be the director of the program and the education department will implement it. There is an active recruitment plan with the high schools on the island.

WhidbeyHealth is looking to update our Immunuware system, which is outdated. This vaccination tracking system will allow employees to access their health records and report data to the state, will create better DOH compliance.

Masimo - provider of vital sign equipment - we are looking to partner with a company that can provide equipment at a lower cost.

Administration Report

Chief Executive Officer, Nathan Staggs

Nathan goes over the staff turnover statistics for the 2nd quarter of 2023. Turnover by quarter is currently trending down, while new hires have stayed fairly consistent.

Changes to the new employee orientation and a focus on culture fit should keep the turnover rate fairly low.

Nathan has been attending speaking events in the community to meet with the public and promote the hospital. A new marketing director will start in mid-August and should help with promoting the hospital.

General Board Items

No contracts were approved at this time.

Executive Session

The board moves to Executive Session at 1:24 pm to discuss legal matters. The board returns from Executive Session at 2:09 pm. No votes were taken.

Commissioner's Comments

Commissioner Anderson expresses excitement over the recruiting efforts.

Commissioner Richardson proposes that in leu of commissioner comments, that the commissioners use the time to update the public on conferences, marketing efforts,

public events that they have been involved in. He also would like to see the board go through a self-assessment. Commissioner Richardson would like to see some time allotted specifically for strategic planning at future board meetings. There is discussion about having the department reports move to a quarterly update and spend more time with strategic planning.

Agenda Items for Next Board Meeting

The next Board Meeting will be Thursday, August 17 at 12:00 pm.

Adjournment

Commissioner Golder motions to adjourn. Commissioner Cooper seconds the motion.

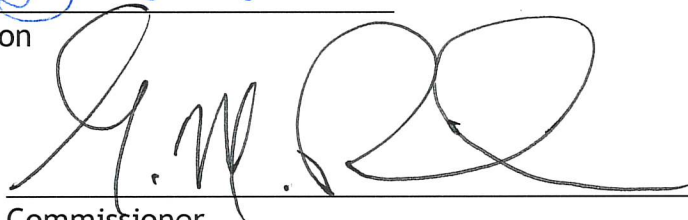
The board meeting is adjourned at 2:21 pm. Minutes taken by John Gleason



President of the Commission



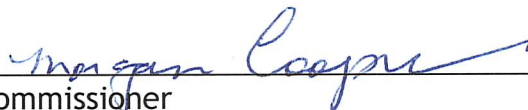
Secretary of the Commission



Commissioner



Commissioner



Commissioner