

August 17<sup>th</sup>, 2023

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 12:00 pm by Board President, Commissioner Wallin. Present were Commissioner Ron Wallin; Commissioner Morgan Cooper; Commissioner James Golder; Commissioner Eric Anderson; Commissioner Greg Richardson; Chief Financial Officer, Paul Rogers; Chief Executive Officer, Nathan Staggs; Executive Director of Ancillary Services, Tim Waldner; Executive Director of Quality, Shanna Harney-Bates; Administrative Chief of Staff, John Gleason; Chief of Staff Past, Dr. Robert Wagner. John Freeman of HealthTech is in attendance remotely.

#### **Consent Agenda**

Commissioner Golder motions to approve the consent agenda. Commissioner Richardson seconds the motion. Motion is approved.

#### **Call to Order/Points of Order**

There are no points of order at this time.

#### **Public Comments**

No public comments were made.

#### **Medical Staff Report**

Chief of Credentials, Dr. Robert Wagner

#### **Initial Appointments:**

- Simi Kohli MD, Primary Care - Cabot, Provisional Active
- Lishi Sun MD, Oncology/Hematology, Provisional Active
- Dr. Gary Weissenfluh, Provisional Active

Commissioner Golder motions to approve the initial appointments. Commissioners Cooper seconds. Motion is approved.

#### Advancements:

- Emily C. Baltes, MD, OB/GYN, Active
- Jin Jyung MD, OB/GYN Locum, Courtesy

Commissioner Golder motions to approve the initial appointments. Commissioners Richardson seconds. Motion is approved.

#### Reappointments:

- Robert J. Rookstool MD, Family Care - Walk-In Clinic, Active
- Ann C. Dannhauer MD, Internal Medicine, Active
- Caren J. Ellington FNP, Sleep Medicine, Active
- Robert D. Wagner MD, Pediatrics, Active

Commissioner Golder motions to approve the initial appointments. Commissioners Richardson seconds. Motion is approved.

#### **HealthTech Update**

Nathan Staggs, CEO

Faith Jones was on site to assess departments in Oak Harbor and in the clinics. Joy Smith was on-site, met with Paul, Nathan, and ancillary staff. Julie Haynes met with managers and leaders for strategic planning purposes.

#### **Quality and Compliance Report**

Director of Quality and Transformation, Shanna Harney-Bates

Shanna shares quality metrics for the month of July. There are a number of workshops and skills fairs coming up this fall. Workplace violence incidences have decreased in the month of July. We have had zero surgical site infections in Surgical Care and Surgical services for 1 year. A survey for Palliative Care is now active and will remain open until August 25<sup>th</sup>. MAC survey scores for the last 180 days have remained high.

## **Operations and Outpatient Services Report**

Chief Executive Officer, Nathan Staggs

We have several new providers starting in the coming months: Dr. Loehr started this month, Dr. Levin starts at the end of September, both of those providers work in Women's Care. Dr. Weissenfluh started last month in General Surgery. We are still recruiting Nurse Practitioners and PAs. We are also recruiting for a Behavioral Health provider.

We received a \$2.6 million grant for opioid therapy. A committee has been developed to implement this process. Commissioner Richardson would like to see marketing geared towards provider openings for new patients.

## **Financial Report**

Chief Financial Officer, Paul Rogers

Paul presents the July financial report. We have been paying off liabilities, resulting in a dip in current assets. Our net assets also increased. We understated earnings by about \$110,000/month from last October through June. This explains the drop in the salaries, labor, and benefits figure. There was a decline in clinic visits in the month of July. Cash on hand is up almost ten days over last month. We have been paying down long-term debt.

The cash flow forecast shows that we expect to be at 41.6 days cash on hand by the end of the year.

## **IT and Facilities Report**

Executive Director of Ancillary Services, Tim Waldner

The Meditech Expanse project is ongoing, and meetings are ramping up in the coming month. We are currently ten days ahead of schedule for the new CT installation. The new CT is scheduled to arrive on September 29<sup>th</sup>. A new dishwasher is being installed in the café kitchen. Painting and upgrades on the Cascadia Eye building are ongoing.

Tim met with the Board of Health to look at the Freeland clinic and expanding our Behavioral Health services. Automatic doors are being installed today in the E.R. The annual employee picnic will take place on Monday, August 21<sup>st</sup> in the former Cascadia Eye parking lot.

Halloween festivities are returning to WhidbeyHealth this year on the afternoon of Friday, October 27<sup>th</sup>.

**Nursing Report**

Chief Executive Officer, Nathan Staggs

The nursing CNA program is 5 weeks long and requires participants to pass the state exam. ED telepsych new vendor goes live on September 1<sup>st</sup>. The surgery department celebrated one year with no surgical site infections. We are the only hospital in Washington state who has reached this goal.

**Human Resources Report**

Chief Executive Officer, Nathan Staggs

The most recent employee orientation had 14 new employees, and the next one has 21 new employees.

**Administration Report**

Chief Executive Officer, Nathan Staggs

Interviews are ongoing with Orthopedic Surgeons. Kali Maltese started as the Executive Director of Practice Management and Brandy Butler will start as the new Executive Director of Marketing and Public Relations.

**Foundation Report**

Foundation Director, Samar Arny

This Saturday is the annual Tour de Whidbey bike tour. We have over 500 participants riding and over 75 volunteers helping out. The foundation is undergoing strategic planning and will address the concern of funding program like the Hospice program.

The Useless Bay Golf Club is having their annual tournament on Wednesday. Nathan will be there to speak.

### **General Board Items**

No contracts were approved at this time.

### **Commissioner's Comments**

Commissioner Richardson presents a proposed agenda for the commissioners to follow during board meetings. This schedule would potentially replace the commissioner comment section of the monthly agendas. Commissioner Richardson goes over the items listed on the draft agenda and how he feels they would be of benefit to the board.

Commissioner Cooper stresses a focus on better communication with the community.

Strategic planning will take place Thursday, November 2 and Friday, November 3, from 9:00-2:00 both days. The meetings will take place in the HEC AB conference room.

### **Agenda Items for Next Board Meeting**

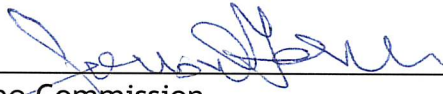
The next Board Meeting will be Thursday, September 21 at 12:00 pm.

### **Adjournment**

Commissioner Golder motions to adjourn. Commissioner Richardson seconds the motion. The board meeting is adjourned at 1:20 pm. Minutes taken by John Gleason



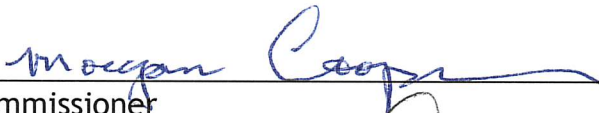
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President of the Commission



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