

September 21<sup>st</sup>, 2023

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 12:00 pm by Board President, Commissioner Wallin. Present were Commissioner Ron Wallin; Commissioner Morgan Cooper; Commissioner James Golder; Commissioner Greg Richardson; Chief Financial Officer, Paul Rogers; Chief Executive Officer, Nathan Staggs; Executive Director of Nursing, Curtis Shumate; Executive Director of Quality, Shanna Harney-Bates; Administrative Chief of Staff, John Gleason. Commissioner Eric Anderson and Chief of Staff Dr. David Lemme are in attendance remotely. Dominic Symes from HealthTech is also in attendance.

### **Consent Agenda**

Commissioner Golder motions to approve the consent agenda. Commissioner Richardson seconds the motion. Motion is approved.

### **Call to Order/Points of Order**

There are no points of order at this time.

### **Public Comments**

No public comments were made.

### **Medical Staff Report**

Chief of Credentials, Dr. Robert Wagner

### **Initial Appointments:**

- Sameet Moor D.O., Hospitalist, Sound Physicians Locum, Courtesy Hansen
- Tao Wang M.D., Hospitalist, Sound Physicians Locum, Courtesy Aube
- Arthie Jeyakumar M.D., Radiology, Courtesy Aube
- Iulia Oana M.D., Tele-Hospitalist, TeleMedicine Gomez
- Neza Bharucha M.D., Tele-Psychiatry, TeleMedicine Hansen
- Heidi Bradley PMHNP, Tele-Psychiatry, TeleMedicine Aube
- Maria Cada PMHNP, Tele-Psychiatry, TeleMedicine Gladstone
- Mary Embrescia MD, Tele-Psychiatry, TeleMedicine Hansen
- Krista Thornberry PMHNP, Tele-Psychiatry, TeleMedicine Gladstone
- Tara Kane PMHNP, Tele-Psychiatry, TeleMedicine Gomez

Commissioner Golder motions to approve the initial appointments. Commissioners  
Cooper seconds. Motion is approved.

Advancements:

- |   |           |
|---|-----------|
| • Jaime D. Ruddell, ARNP, Neonatal NP, Active     | Gladstone |
| • Wasim Raja M.D., Tele-Hospitalist, TeleMedicine | Dannhauer |
| • Ronald Beresky M.D., General Surgery, Active    | Gladstone |

Commissioner Golder motions to approve the initial appointments. Commissioners  
Richardson seconds. Motion is approved.

Reappointments:

- |  |           |
|--|-----------|
| • Jongwoo Song, M.D. Hospitalist, Sound Physicians Locum, Courtesy | Dannhauer |
| • Alison B. Katus NP, Family Practice, Active                      | Gomez     |
| • Nicholas Perera M.D., Emergency Medicine, Active                 | Gladstone |
| • Michele Gasper MD, Pediatrics, Active                            | Aube      |
| • Zachary Phelps MD, Emergency Medicine, Active                    | Dannhauer |
| • Elizabeth Waring MD, Emergency Medicine, Active                  | Hansen    |
| • Alicia Darr NP, Certified Nurse Mid-Wife, Active                 | Aube      |
| • Sarabjit Atwal MD, Tele-Stroke, TeleMedicine                     | Gomez     |
| • Abdelrahman Beltagy MD, Tele-Stroke, TeleMedicine                | Dannhauer |
| • Archit Bhatt MD, Tele-Stroke, TeleMedicine                       | Aube      |
| • Pratik Bhattacharya MD, Tele-Stroke, TeleMedicine                | Gladstone |
| • Muhammad Farooq MD, Tele-Stroke, TeleMedicine                    | Gomez     |
| • Joseph Freeburg MD, Tele-Stroke, TeleMedicine                    | Dannhauer |
| • Lindsey Frischmann DO, Tele-Stroke, TeleMedicine                 | Aube      |
| • James Giles MD, Tele-Stroke, TeleMedicine                        | Gladstone |
| • Lilith Judd MD, Tele-Stroke, TeleMedicine                        | Gomez     |
| • Amit Kansara MD, Tele-Stroke, TeleMedicine                       | Dannhauer |
| • Robert Lada MD, Tele-Stroke, TeleMedicine                        | Hansen    |
| • Theodore Lowenkopf MD, Tele-Stroke, TeleMedicine                 | Aube      |
| • Yi Mao MD, Tele-Stroke, TeleMedicine                             | Gladstone |
| • Michael Marvi MD, Tele-Stroke, TeleMedicine                      | Gomez     |
| • Neha Mirchandani MD, Tele-Stroke, TeleMedicine                   | Hansen    |
| • Nicholas Okon DO, Tele-Stroke, TeleMedicine                      | Dannhauer |
| • Margarita Oveian MD, Tele-Stroke, TeleMedicine                   | Aube      |
| • Kishan Patel MD, Tele-Stroke, TeleMedicine                       | Aube      |
| • Andrew Rontal MD, Tele-Stroke, TeleMedicine                      | Hansen    |
| • Pawani Sachar MD, Tele-Stroke, TeleMedicine                      | Gomez     |
| • Biggya Sapkota MD, Tele-Stroke, TeleMedicine                     | Dannhauer |
| • Corey White D.O., Tele-Stroke, TeleMedicine                      | Aube      |

Commissioner Golder motions to approve the initial appointments. Commissioners  
Richardson seconds. Motion is approved.

### **HealthTech Update**

Nathan Staggs, WhidbeyHealth CEO

We have had no onsite visits in the past month. Julie Haynes has been meeting with the Management Council to develop Strategic Planning. HealthTech CEO meeting will be Oct. 9-10. HealthTech will be implementing their reporting program system. The cost to implement and run the program will cost around \$15k in set up cost and around \$2k/month.

### **Quality and Compliance Report**

Director of Quality and Transformation, Shanna Harney-Bates

Shanna presents Quality metrics for August 2023. WhidbeyHealth's overall performance is at 1.04, better than the national average. WhidbeyHealth also achieved good "would see again" scores for Primary Care and Clinics scores.

October 23-26 WhidbeyHealth will be offering flu shots to employees who want them. Covid booster vaccines are still in the works, and we do not yet know when those will be available.

### **Operations and Outpatient Services Report**

Chief Executive Officer, Nathan Staggs

Coupeville Primary Care, Walk-in Clinic, and Women's Care building relocation are all scheduled to happen around the first of January. We received a HRSA grant that will start the first quarter of 2024. Meditech Expanse meetings have started and will continue throughout the year. A new ED telepsych service will go live at the end of September.

Our new Executive Director of Marketing has been developing a comprehensive marketing strategy as well as updated the website to track marketing progress once it has been rolled out.

## **Financial Report**

Chief Financial Officer, Paul Rogers

We are reporting a profit for the month of August. Total operating revenue and expenses both exceeded the budget and the prior year. Days cash on hand are at 35.5. We are still interviewing candidates for the open Revenue Cycle Director position. Funding the Meditech Expanse project is costing us upwards of \$100k.

There has been a large increase in long-term debt. The government accounting standards board has put financial reporting requirements in place that require institutions to report long-term leases. WhidbeyHealth has many lease agreements which are now showing up on our balance sheet that were not required before.

We have a fire alarm replacement coming up before the end of the year that will cost over \$200k. Medicare settlement has been computed for Jan 1, 2023, through July 31, 2023. We are currently in a position where we are owed about \$200k+. If this trend continues, we will be owed around half a million dollars by the end of the year.

## **IT and Facilities Report**

Chief Executive Officer, Nathan Staggs

Work is ongoing with the Meditech Expanse project. CT machine is in the process of being rebuilt. We have two out of the four monitors we need, and are working on acquiring the other two.

## **Nursing Report**

Executive Director of Nursing, Curtis Shumate

We have flu vaccines for employees scheduled in October. We are looking for 100% participation, either having a flu shot completed or a declination submitted. Currently there is no plan to re-introduce a masking requirement in the hospital.

We are doing updates to our Pyxis machines. Training will start in the second week of October. ITP telehealth program will go live at the end of next week for tele-psychiatry.

The hospice program participated in a senior resource day yesterday and were able to promote other departments like urology while there were there.

### **Administration Report**

Chief Executive Officer, Nathan Staggs

New orientations have averaged between 12 and 15 new employees for the past few weeks. Negotiations with the two of the unions are ongoing.

### **General Board Items**

Approval of Contracts - Fire alarm system - Our fire alarm system will be obsolete at the end of the year. We have been able to obtain used parts. Tim has obtained two quotes from companies to upgrade the fire alarm system.

Commissioner Golder motions to approve the contract for fire alarm system from PSI. Commissioner Cooper seconds the motion. Motion is approved.

Approval of Medical Staff Bylaws - Medical Executive Committee and the Medical Staff have approved the bylaws that have been sent to commissioners for approval.

Commissioner Golder motions to approve the Medical Staff bylaws. Commissioner Richardson seconds the motion. Motion is approved.

### Executive Session

The board moves to Executive Session at 1:25 pm to meet with legal counsel to discuss pending litigation. The board returns from Executive Session at 2:04 pm to inform attendees that the board will remain in Executive Session for another 45 minutes. The board moves to Executive Session at 2:04 pm. The board returns from Executive Session at 2:44 pm. No votes were made and no action was taken.

### Commissioner's Comments

No commissioner comments were made.

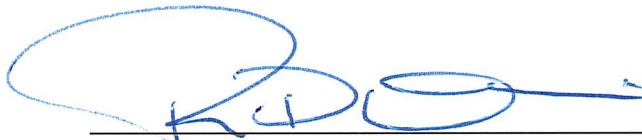
### Agenda Items for Next Board Meeting

The next Board Meeting will be Thursday, October 19 at 12:00 pm.

### Adjournment

Commissioner Golder motions to adjourn. Commissioner Cooper seconds the motion.

The board meeting is adjourned at 2:45 pm. Minutes taken by John Gleason



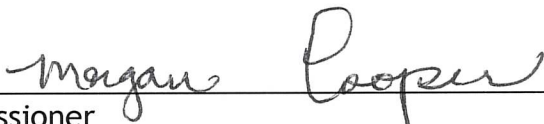
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President of the Commission



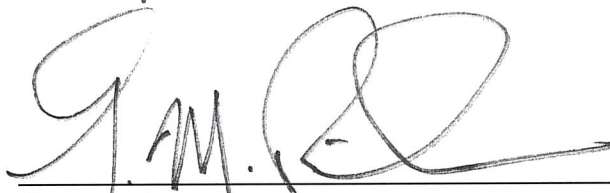
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Secretary of the Commission



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