

October 19th, 2023

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 12:00 pm by Board President, Commissioner Wallin. Present were Commissioner, Ron Wallin; Commissioner, Morgan Cooper; Commissioner, James Golder; Commissioner, Greg Richardson; Commissioner, Eric Anderson; Chief Financial Officer, Paul Rogers; Chief Executive Officer, Nathan Staggs; Executive Director of Quality, Shanna Harney-Bates; Executive Director of Ancillary Services, Tim Waldner; Chief of Staff, Dr. David Lemme; Administrative Chief of Staff, John Gleason. Dominic Symes from HealthTech is also in attendance.

Consent Agenda

Commissioner Golder motions to approve the consent agenda. Commissioner Anderson seconds the motion. Motion is approved.

Call to Order/Points of Order

There are no points of order at this time.

Public Comments

Jamie Kennedy, South end community member spoke to the board about power outages and the board's strategic planning, specifically the clinic on the south end and having a generator available to keep that clinic running.

Vicki McFarland, community member spoke about recent experiences at the Everett clinic compared to a recent visit to the WhidbeyHealth Walk-in Clinic. She gave praise to all of the people she encountered at our clinic.

Medical Staff Report

Chief of Credentials, Dr. David Lemme

Initial Appointments:

- | | |
|---|--------------------|
| • Paul D. Bunge MD., Hospitalist, Sound Physicians | Gladstone / Hansen |
| • Grace I Wright PA-C, Walk-In Clinic, Goldie, | Dannhauer |
| • Christina Amendolare NP, Palliative Care, Provisional | Aube |
| • Stevette Javier NP, Palliative Care, Provisional Active | Gomez / Hansen |
| • Joan James MD, Tele-Psychiatry, Courtesy | Gladstone |
| • Shana Wright PMHNP, Tele-Psychiatry, Courtesy | Aube |
| • Christina Blake ARNP, Tele-Psychiatry, Courtesy | Aube |

Commissioner Golder motions to approve the initial appointments. Commissioners

Richardson seconds. Motion is approved.

Advancements:

- | | |
|--|----------------|
| • Mimi S. Lee, MD, Tele-Stroke, Courtesy | Hansen |
| • Soo Kwon MD, Tele-Stroke, Courtesy | Gomez / Hansen |

Commissioner Golder motions to approve the initial appointments. Commissioners

Richardson seconds. Motion is approved.

Reappointments:

- | | |
|---|------------------|
| • Martin Watterson MD, Emergency Medicine, Courtesy | Aube, Dannhauer, |
| • Heather Badger FNP, Primary Care Clinton, Active | Aube |
| • John Hassapis MD, General Surgery, Active | Gladstone |

Commissioner Golder motions to approve the initial appointments. Commissioners

Richardson seconds. Motion is approved.

HealthTech Update

Dominic Symes, HealthTech

HealthTech trustee conference will be held in Nashville May 6-8, 2024. HealthTech had their CEO meeting two weeks ago in Illinois. They are also in the process of developing a BI tool. HealthTech will be at WhidbeyHealth for Strategic Planning November 2 and 3.

Quality and Compliance Report

Director of Quality and Transformation, Shanna Harney-Bates

Shanna gives an overview of quality and compliance metrics for the month of September. Washington State Department of Health will return for verification of plans of correction. WhidbeyHealth HCAPHS scores surpassed the national average in July.

Operations and Outpatient Services Report

Chief Executive Officer, Nathan Staggs

Interviewed a general surgery candidate this week. We are still working to recruit Dr. Henry for Orthopedics. Grace Wright starts at the Oak Harbor clinic next week. Coupeville clinic is still on track to open January 9th. Dr. Herr starts in April. Christina Amendolare started this week in Palliative Care, and Linda Tuzzolino starts next month in Behavioral Health.

Our retail pharmacy is starting prescription delivery to our employees. We are still looking for a permanent rehab manager. We just signed a term sheet for a third Behavioral Health provider.

Financial Report

Chief Financial Officer, Paul Rogers

Paul presents the September results. He reports a \$103k loss for the month. Adjusted discharged exceeded budget by 43.5%. WhidbeyHealth is subject to a requirement that we average 4 days or less for length of stay. We are currently above that, but our length of stay has been going down. Net days in AR are considerably better in comparison to prior years. We are seeing a decline in days cash on hand but an increase in financial strength index.

Paul presents a draft of the 2024 draft which will be presented at the November board meeting for board approval.

IT and Facilities Report

Executive Director of Ancillary Services, Tim Waldner

Meditech Expanse training is ongoing. Work is being completed on the new women's building. We are looking to move into that building in the last week of December.

New air handlers will be installed at the end of the month. Tim has solicited quotes to replace some of the carpeting around the hospital, particularly around the O.R. and the lab.

Administration Report

Chief Executive Officer, Nathan Staggs

Nathan reviews the HR Turnover report for the quarter. Terminations are trending downward, and we have seen an increase in new hires. The WhidbeyHealth turnover rate is below the national average.

General Board Items

Commissioner Golder discusses a property that the hospital owns in Bayview that we have been renting to a company. WhidbeyHealth has extended the term of the property contract and has increased the interest rate to 7%. The property was bought around ten years ago for \$2 million.

Executive Session

No executive session was taken.

Commissioner's Comments

Commissioner Richardson discusses changes he would like to make to the regular board agendas. A suggestion is made to discuss the matter in our strategic planning sessions next month. We have satellite phones in place in the event that phones go down like they did on Sept. 18th.

Commissioner Anderson expressed gratitude towards the work that the Quality department has been doing.

Commissioner Wallin updates the board on his recent health issues and announces that he will be stepping down as the president of the board. He will remain a commissioner. The role of president is a two-year term that ends in December. Commissioner Wallin's recommendation is that James Golder take over as the president effective immediately, and that the board vote on a new president in January.

Commissioner Richardson motions to approve James Golder as the president of the board to take over the remaining two months of Commissioner Wallins' term as well as the following two years. Commissioner Cooper seconds the motion. Motion is approved.

Commissioner Golder motions to nominate Ron Wallin as secretary of the board for the remaining two months of the term. Commissioner Cooper seconds the motion. Motion is approved.

Adjournment

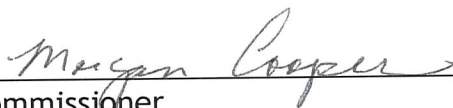
Commissioner Wallin motions to adjourn. Commissioner Anderson seconds the motion. The board meeting is adjourned at 1:29 pm. Minutes taken by John Gleason.



President of the Commission



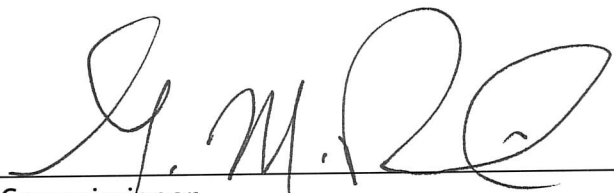
Secretary of the Commission



Commissioner



Commissioner



Commissioner