

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 12:01 pm by Board President, Commissioner Wallin. Present were Commissioner Wallin; Commissioner Cooper; Commissioner Golder; Commissioner Anderson; Commissioner Richardson; Interim Chief Executive Officer, Mike Layfield; Interim Financial Officer, Paul Rogers; Executive Director of Ancillary Services, Tim Waldner; Chief Operations Officer, Dr. Garth Miller; Executive Director of Nursing, Curtis Shumate; Executive Director of Human Resources, LaJolla Peters; Director of Quality, Shanna Harney-Bates; Administrative Chief of Staff, John Gleason; Director of Marketing, Conor O’Brien.

**Consent Agenda**

Approval of the Consent Agenda.

Commissioner Golder motions to approve the consent agenda. Commissioner Anderson seconds the motion. Consent agenda is approved.

**Call to Order/Points of Order**

No points of order at this time.

**Medical Staff Report**

Chief of Credentials, Dr. David Lemme

Initial Appointments

- |   |           |
|---|-----------|
| • Dina Levin, M.D., OB/GYN - Per Diem, Provisional          | Gladstone |
| • Jessie O. Paull, M.D., General Surgery - Locum, Temporary | Aube      |

Commissioner Wallin motions to approve the Initial Appointments. Commissioner Anderson seconds the motion. Motion is approved.

Advancements

- |  |           |
|--|-----------|
| • Shana D. Fogarty, M.D., Hospice Medical Director, Active | Aube      |
| • Michael M. Chen, M.D., Tele-Stroke, Telemedicine         | Gladstone |

Commissioner Golder motions to approve the Advancements. Commissioner Anderson seconds the motion. Motion is approved.

## Reappointments

- |  |           |
|--|-----------|
| • Richard Callahan II, M.D., Tele-Psychiatry, Telemedicine | Dannhauer |
| • Nicole D. DiRienzo, D.O., Tele-Psychiatry, Telemedicine  | Dannhauer |
| • Timothy A. Graves, M.D., General Surgery, Active         | Hansen    |
| • Brenden L. Hansen, M.D., Emergency Medicine, Active      | Aube      |
| • John W. Hoyt, M.D., Pathology, Courtesy                  | Hansen    |
| • Sheila D. Smith, M.D., Tele-Stroke, Telemedicine         | Gladstone |
| • Gregory M. Wolgamot, M.D. - Pathology, Courtesy          | Aube      |

Commissioner Golder motions to approve the Reappointments. Commissioner

Richardson seconds the motion. Motion is approved.

The Medical Executive Committee has approved two policy changes. Policy 9 concerns Medical Records. The MEC has added financial incentives to completing charts in a timely manner. They have also added penalties for accessing inappropriate medical records. Commissioner Golder motions to approve Policy 9. Commissioner Anderson seconds the motion. Policy 9 is approved.

Policy 22 concerns Electronic Files. Language was added to apply to electronic records, not just physical files. Commissioner Golder motions to approve Policy 22. Commissioner Cooper seconds the motion. Policy 22 is approved.

## Quality and Compliance Report

Director of Quality and Transformation, Shanna Harney-Bates

Shanna reviews quality management figures with the board. Quietness scores may be affected by nearby construction. Curtis likes to set expectations regarding noise.

## Operations and Outpatient Services Report

Chief Operations Officer, Dr. Garth Miller

We have a number of different candidates that we are working to recruit. Psychiatric Nurse Practitioner PA Nibley will start seeing patients in April. We have started a program between the WhidbeyHealth pharmacy, oncology clinic, and Cardinal Health management company. This is meant to lower the cost of oncology infusion drugs while taking advantage of grants that are at our disposal. We are working on an

internal telehealth solution to use walk-in clinic providers to see patients that are in our emergency department.

### **Financial Report**

Interim Chief Financial Officer, Paul Rogers

Paul presents some of the latest figures in regard to expenses, patient visits, and cash on hand. Net days in accounts receivable are at 52, a decline in days from where the hospital stood a year ago, when it was at 80 days. We recently paid over \$4 million in Medicare repayments. We have asked the Healthnet services group to increase our rates with Tri-care. We may be able to receive a supplement to help with the cost, even if we do not receive a change in the rate.

Paul, Mike and some commissioners have met with Moody's in an effort to adjust our credit rating. We have another meeting with them to learn about the outcome of their investigation.

### **IT and Facilities Report**

Executive Director of Ancillary Services, Tim Waldner

IT is focusing on preparing for Meditech Expanse, which will be an 18-month project. We are in the process of reviewing 5 companies to select a company to consult with in the process.

Facilities is focusing on lab updates and new analyzers. We had a CT upgrade over the weekend where we sent patients to Island Hospital. We have submitted and received support from state representatives to replace our OR air handler, as well as \$2.5 million in federal funds from Senator Patty Murray's office.

### **Nursing Report**

Executive Director of Nursing, Curtis Shumate

Had a productive meeting with the Regency of Coupeville. WhidbeyHealth continues to have a strong working relationship with Island Health in Anacortes. We are in the process of phasing out all of the traveling nurses that we have. WhidbeyHealth will do an internal debrief of the OHHS hoax incident next week.

### **Human Resources Report**

Executive Director of Human Resources, LaJolla Peters

Human Resources is now fully staffed with 6 full-time employees. The department is focusing on policies and process. They are developing an HR System to help the onboarding process run smoothly. A recruitment plan is still a work in progress.

### **Administration Report**

Interim Chief Executive Officer, Mike Layfield

We are getting better reporting from the revenue cycle. Mike met recently with the Retired Military Officers Association and that event went well.

### **Foundation Update**

Helen Taylor, Foundation Director

The current fundraising campaign is a \$500,000 fundraiser for the ambulances. A fundraising gala will be held in Langley on May 6<sup>th</sup>. The Tour de Whidbey will be held on August 19<sup>th</sup> this year. A new foundation director will be announced soon, negotiations are still ongoing.

### **Executive Session**

The board of commissioners moved to Executive Session to review CEO candidates.

The board moves to Executive Session at 1:21 pm.

The board returned from Executive Session at 1:52 pm. No votes or decisions were made.

### **HealthTech Update**

Neil Todhunter, HealthTech CEO

Neil reviews recent and upcoming HealthTech consultations with WhidbeyHealth.

HealthTech is making a swing bed certification course available to WhidbeyHealth staff, as well as a nurse leader collaboration.

HealthTech has extended an offer to Nathan Staggs to become the next Superintendent of the District for WhidbeyHealth. HealthTech recommends that the board authorize HealthTech to employ Nathan Staggs as the next WhidbeyHealth CEO.

Commissioner Golder moves that the board approve Resolution #452, appointing Nathan Staggs as the Superintendent of the District. Commissioner Anderson seconds the motion. Resolution #452 is approved. Nathan will be a HealthTech employee and will have a start date in mid-March.

### **Commissioner's Comments**

No Commissioner comments at this time.

### **Public Comments**

A question about Tri-care patients being able to use the WhidbeyHealth pharmacy in the future. The answer is not at this time. They have offered us a contract, but the terms would mean a guaranteed loss of money on every patient and every prescription and would get worse every year.

### **Agenda Items for Next Board Meeting**

The next Board Work Session will be Thursday, March 2<sup>nd</sup> at 1:00 pm.

The next Board Meeting will be held Thursday, March 16<sup>th</sup> at 12:00 pm.

Adjournment

Commissioner Golder motions to adjourn the board meeting. Commissioner Richardson seconds the motion. The board meeting is adjourned at 2:06 pm.

Minutes taken by John Gleason



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President of the Commission



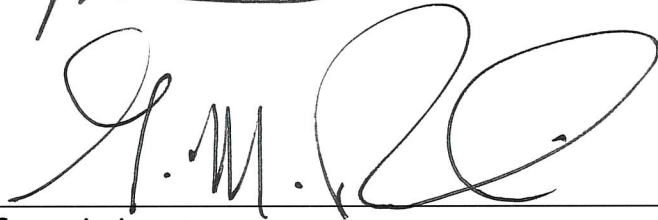
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Secretary of the Commission



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